



**MOUNT CARMEL COLLEGE, AUTONOMOUS
BANGALORE**

Application Form for issue of Documents

1. Name (IN BLOCK LETTERS) :
(As per 12th Std Marks Card)
2. Admission No. :
(As per Identity Card)
3. Course / Semester / Combination :
4. Examination Register No. :
5. Specify the required Document :

Date:

Signature of the student

- Note:**
1. The name of the document, its enclosures and fees to be paid is printed overleaf.
 2. Documents will be issued only after 15 to 20 days

Sl. No.	Name of Document	Information / Enclosures to be furnished by the Candidate	Fee
1	Name correction in the Marks Card	Nature of correction to be effected in the Marks Card must be clearly indicated and Xerox copy of II PUC or 12 th Std Marks Card (s) as proof for correction	Rs. 100/- + Rs. 50/- per year per Marks Card thereafter
2.	Duplicate Marks Card	A FIR to be lodged at the police station, An affidavit on Rs. 20/- stamp paper giving all the particulars such as name of the college, course, combination, semester, Reg. No., year of passing the course and how the original marks card was lost	Rs.300/- per Marks Card plus Rs. 100/- per year per marks Card for the 1 st five years. And thereafter Rs.200/- per year per semester
3.	Consolidated Marks Card	One set of Xerox copies of all the marks cards	Rs.500/-
4.	Migration Certificate	One set of Xerox copies of all the marks cards	Rs.300/-
5.	Attestation of Certificates	Xerox copies of certificates along with the originals for verification	Rs. 5/- per copy

Controller of Examinations