



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		MOUNT CARMEL COLLEGE (AUTONOMOUS)
Name of the head of the Institution		Sr. Arpana
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08022261759
Mobile no.		9606845375
Registered Email		iqac@mccblr.edu.in
Alternate Email		principal@mccblr.edu.in
Address		58. Palace road Bangalore
City/Town		Bengaluru
State/UT		Karnataka
Pincode		560052
2. Institutional Status		

Autonomous Status (Provide date of Conformant of Autonomous Status)	04-Sep-2017
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Kavitha singh
Phone no/Alternate Phone no.	08022261759
Mobile no.	9980490272
Registered Email	iqac@mccblr.edu.in
Alternate Email	kavitha.g.singh@mccblr.edu.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://mccblr.edu.in/
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4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website:
Weblink :

<https://mccblr.edu.in/>

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	A	3.31	2012	20-Apr-2012	19-Apr-2019
4	A+	3.35	2019	15-Jul-2019	14-Jul-2024

6. Date of Establishment of IQAC

10-Jul-2003

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Tal on NEP	06-Jul-2018 1	300

[View File](#)

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
DST	INSPIRE	DST	2018 7	935054
DBT	STAR COLLEGE	DBT	2018 365	1404341
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

EProcurement EGovernance Establishment of Alumni Chapter PO/CO documented for all programs Enhancement of Research grants for faculty

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Accreditation process	The IQAC successfully submitted the IIQA and SSR. The clarifications raised during the DVV were addressed in a methodical manner.

[View File](#)

14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Name of Statutory Body</td> <td style="width: 50%; text-align: center;">Meeting Date</td> </tr> <tr> <td style="text-align: center;">Governing body</td> <td style="text-align: center;">12-Mar-2019</td> </tr> </table>		Name of Statutory Body	Meeting Date	Governing body	12-Mar-2019
Name of Statutory Body	Meeting Date				
Governing body	12-Mar-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	01-Mar-2019				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>MCC uses knowledge pro software to simplify the needs of college administration. The software helps in keeping a track of students' complete academic details from online application submission to course completion and the alumni details too. The software not only helps in keeping a track of student activities but also helps in maintaining staff details right from recruitment. It facilitates smooth functioning and operation. The solution also takes care of the admission, fee payments, student portal, attendance, examination, faculty valuation, cee and many more. Some of the modules description is as follows: Admission: online admissions is done through this software, students can apply for a course and pay the application fees online, and details regarding entrance exam and selection process notifications is made available to the students via temporary admission portal. Fees: fees is paid online and fee receipt generation is done through this. Attendance: teacher can take period wise attendance through this and students can claim co curricular attendance through their student's portal Students portal: all notifications, marks card, hall tickets, attendance details including</p>				

absence details can be viewed through this portal .students can give their feedback on faculties and college infrastructure and vote their students union members. Examination: from allotting rooms to printing markscard is done through this software .room allotment subjectwise ,generation of invigilator work diary is done . Marks processing and publishing the results online in students portal is made possible using this. Faculty valuation : performance evaluation of faculty members help the college and faculty members to understand the expectations and the requirements of students and take corrective measures wherever necessary/possible. Students Election :For the betterment of students we have the students union . The Student Union, a six member elected representative body, coordinates all student activities .Selection of these members is done via a voting system and for this the knowledgepro Software is used

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
MSc	MSC1MAT	Mathematics	20/01/2018
View File			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
MSc	Biotechnology	01/06/2018	MBT2ABIAC-04	01/06/2018
View File				

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSc	Botany	01/06/2018
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
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BSc	Chemistry, Botany, Zoology	01/06/2018
BSc	Nutrition and Dietetics, Chemistry, Zoology	01/06/2018
BSc	Nutrition and Dietetics, Chemistry, Human Development	01/06/2018
BSc	Home Science	01/06/2018
BSc	Fashion and Apparel Management	01/06/2018
BSc	Interior Design and Management	01/06/2018
BSc	Physics, Chemistry, Mathematics	01/06/2018
BSc	Physics, Mathematics, Computer Science	01/06/2018
BSc	Physics, Mathematics, Electronics	01/06/2018
BSc	Computer Science, Mathematics, Electronics	01/06/2018
BSc	Computer Science, Mathematics, Statistics	01/06/2018
BSc	Economics, Mathematics, Statistics	01/06/2018
B.A.BEd	History, Economics, Politic al Science	01/06/2018
BA	History, Economics, Sociology	01/06/2018
B.Sc.B.Ed	Chemistry, Botany, Zoology	01/06/2018
B.Sc.B.Ed	Physics, Chemistry, Mathematics	01/06/2018
MSc	Chemistry	01/06/2019
BA	History, Economics, Sociology	01/06/2018
BA	History, Economics, Political science	01/06/2018
BA	Political Science, Economics, Sociology	01/06/2018
BA	Political Science, Economics, Journalism	01/06/2018
BA	Psychology, Economics, Sociology	01/06/2018
BA	Psychology, English, Journalism	01/06/2018
BA	Psychology, Physical education, Travel and Tourism	01/06/2018

BA	Honours in Communication studies	01/06/2018
BBA	Business Administration	01/06/2018
BCom	Regular	01/06/2018
BCom	Industry Integrated	01/06/2018
BCom	Professional	01/06/2018
BCom	Tourism and Travel management	01/06/2018
BCom	Busines Process Services	01/06/2018
BCom	International Accounting and Finance	01/06/2018
BSc	Biotechnology, Chemistry, Botany	01/06/2018
BSc	Biotechnology, Chemistry, Zoology	01/06/2018
BSc	Chemistry, Botany, Environmental Science	01/06/2018
BSc	Chemistry, Zoology, Environmental Science	01/06/2018
BSc	Chemistry, Botany, Microbiology	01/06/2018
BSc	Chemistry, Zoology, Microbiology	01/06/2018
MA	Economics	01/06/2018
MA	English	01/06/2018
MA	Public policy	01/06/2018
MCom	Financial analysis	01/06/2018
MCom	International business	01/06/2018
MCom	Regular	01/06/2018
BVoc	Analytics	01/06/2018
BVoc	Hospitality and Tourism	01/06/2018
MSc	Biochemistry	01/06/2018
MSc	Biotechnology	01/06/2018
MSc	Lifescience	01/06/2018
MSc	Food science and Nutrition	01/06/2018
MSc	Human development	01/06/2018
MSc	Mathematics	01/06/2018
MSc	Botany	01/06/2018
MSc	Electronics	01/06/2018
MSc	Nanotechnology	01/06/2018
MSc	Psychology	01/06/2018
MSc	Computer Science	01/06/2018

BA	History, Journalism, Travel and Tourism Management	01/06/2018
BA	Psychology, Economics, English	01/06/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Fundamentals of Event Management	25/06/2018	25
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Biotechnology, Chemistry, Botany	50
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>At the end of the academic year students do a performance appraisal of the faculty on the following parameters- subject knowledge, teaching methodology, time management, role as a guide and mentor, assessment techniques etc. The software generates a consolidated report of the faculty evaluation which is shared with the Principal and HODs. . Principal personally meets the faculty and compliments those with high positive rating and those with below average rating are asked to introspect and make the necessary amends. HODs are requested to guide the faculty with low rating. Principal directly interacts with the students once in a semester and takes a general feedback on all aspects of college functioning. Any specific concerns raised by students about any faculty member are taken up by the Principal with the individual faculty and HOD. . . At the end of the academic year students give a feedback on infrastructure and administrative staff on the following parameters - Attitude and co-operation of administrative staff towards students, Availability of Principal in the College and response to the students problem, Canteen, Cleanliness in the college/Toilet/Drinking Water, Computer Facilities, Cultural Activities/NSS/NCC, Disbursal of Scholarships, Grievances redressal cell, Library, Play ground/Sports Facilities, Reading room, Remedial classes/Tutorials. Feedback is shared with the principal and HODs and appropriate action would be initiated.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Chemistry, Botany, Microbiology	30	61	33
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	6149	857	125	31	106

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

MCC has an elaborate mentoring system in place to help students during their college days. The personal and professional mentoring offered at all levels in the college helps the student community to build on their emotional quotient and also professional life. When the students join college they are assigned a mentor. A mentor student ratio of 1:30 is maintained so that students can build a strong bond with their mentors. The mentor handles the need of the students in terms of helping them to familiarize to the campus rules and regulations, sharing information on the academic calendar, scholarships and other activities. The mentor maintains individual connect with the students by mapping the progression of the students over the next three years of their college life. The mentor is also the single point of contact for the parents. Regular mentor-parent meetings are scheduled to keep the parents updated about the progress of their ward. Academic progression and any other personal matters are brought to the notice of the parents. The professional counsellors on campus are available for the students to help them with personal counselling. Students with any personal or psychological issues are guided to the counsellors by the mentors. The counsellors maintain confidentiality with respect to the student and only if needed reach out to the parents or guardians. Placement Cell through its Student Placement Coordinators guides the students with respect to placement opportunities. The student coordinators counsel the interested students in terms of honing their skills and building awareness about the recruiters on campus.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
6980	262	1 : 27

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
262	211	51	51	82

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	BSC1CBE	6 SEM	27/04/2019	16/05/2019
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
120	2177	5.50

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.mccbllr.edu.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BSC1PCM	BSc	Physics, Chemistry, Mathematics	40	36	90
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[URL - https://mccbllr.edu.in/igac/](https://mccbllr.edu.in/igac/)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes

Name of the teacher getting seed money

Dr. Thilagavathy

[View File](#)

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
View File				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
View File				

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

20

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Samrohana	Botany	03/07/2018
View File		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View File				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Nil	0

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Psychology	3	0.6
View File			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	12
View File	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
View File			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View File						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	17	29	16	14
Presented papers	22	25	2	0
Resource persons	0	4	3	4
View File				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
No Data Entered/Not Applicable !!!			
View File			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				
View File				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Details attached	Details attached	126	3883
View File			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
View File			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Details attached	Details attached	Details attached	63	1946
View File				

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student exchange	Concordia , New York	Partial Scholarship	365
View File			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant
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		institution/ industry /research lab with contact details			
Academic, Research and internship linkage	Akshaypatra	Akshaypatra	01/06/2018	08/06/2019	Students
View File					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Karnataka State Billiards Association	08/06/2018	Training program	50
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
45252000	45251996

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Campus Area	Existing
Class rooms	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Easylib Software	Fully	6.2a	2000

4.2.2 – Library Services

Library	Existing	Newly Added	Total

Service Type						
Journals	122	156245	10	32189	132	188434
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	901	10	200	1	1	12	340	200	0
Added	156	9	400	0	0	8	42	400	0
Total	1057	19	600	1	1	20	382	600	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Studio Journalism Studio Control Room Film Editing - Comm Studies Sound Editing - Comm Studies	https://youtu.be/8x0aLy3B62w

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
38625000	38621063.4	25750000	25747375.6

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

<p>The Institution has a dedicated maintenance department responsible for overseeing the estate and maintenance of general infrastructure, buildings, class rooms, laboratories, hostels, cafeteria, sports facilities, utilities, lawns etc. PHYSICAL INFRASTRUCTURE MAINTENANCE Physical Infrastructure is maintained by a dedicated team of in house Plumbers, Electricians, Carpenters, mechanics as well as External Service Providers (ESP) under the supervision of Maintenance officer. The college has appointed a full time maintenance officer to oversee the maintenance of the estate, buildings,</p>
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classrooms and laboratories and other infrastructure. He is in-charge of regular upkeep and maintenance as well as renewal of Annual Maintenance Contract for the utilities. Job profile of the Maintenance Officer includes Liaising between the Management and Service providers. Renewal of Annual Maintenance Contract Regular supervision and maintenance of classrooms, laboratories and other facilities. Maintain campus signage Maintenance of electrical connections and fittings Regular maintenance of power back up facilities ing waste segregation and Garbage clearance Upkeep of lawns and driveways Optimum working condition of all properties/ equipment on the campus is ensured through annual maintenance contracts (AMC) through external service providers (ESP) and internal staff. The AMC purview includes maintenance of Generator, Air Conditioners, CCTV cameras and Water Purifiers. MAINTENANCE OF COMPUTER HARDWARE AND SOFTWARE The institution has appointed qualified full time system administrators to maintain Computer Labs, Network and College Websites. The institution has annual maintenance contract in place with hardware suppliers for maintenance of computers and their accessories and also with software vendors for regular up-gradation MAINTENANCE OF LAB EQUIPMENTS The equipments in the departmental laboratories and the research centre are constantly upgraded and maintained by the respective Departments through Annual Maintenance Contract with respective vendors. MAINTENANCE OF SPORTS FACILITIES The sports facilities both at the college stadium and in the college campus are maintained by a dedicated maintenance team whose job profile includes watering and rolling of the grounds, de-weeding of the grounds and maintaining the other sports equipments. The general maintenance of sports facilities is undertaken by the maintenance officer and supervised by the Physical Education Director, Assistant Physical Education and students' sports secretary. Maintenance of Library A dedicated team of support staff is allocated to library to keep the library premises clean and dust free. The job profile of the support staff includes dusting of the books on a daily basis, dusting the library furniture and cleaning the carpet area. The institution has formed a library committee to oversee the general maintenance of library infrastructure, availability of books, sorting and arrangement of books in the racks and also ensure that the students are happy with library facilities and service. MAINTENANCE OF LAWNS The institution appointed a dedicated team of gardeners and supervisory staff for maintaining the green cover of the campus. Waste segregation and vermin-composting facility has helped in generating healthy manure for the garden area and lawns on the campus.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Bridge course	26/06/2018	7	MCC
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	NET COACHING	78	78	26	15
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
8	8	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Attached	250	180	Attached	300	204
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	177	Details attached	Details attached	Attached	Attached
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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No Data Entered/Not Applicable !!!

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are the most critical stakeholders in our institution and the college management strongly believes in building an eco system where the student community is given representation to share their views in shaping the activities and policies of the institution. An elected Student Union is the main student body which represents the student community. The Union which has representatives from all the programs interacts with the students regularly and puts forth the concerns of the student community to the Student Welfare Officers, Vice Principal and Principal. Student Union is also responsible for conducting cultural events, intra and intercollege, under the guidance of the Welfare Officers. Around 50 associations/clubs which are headed by student secretaries along with the Student Union are spearheading the campus activities. The various intra college and inter collegiate events are conducted by the Associations and Union. Student Academic Council is another student body comprising of the members of the Student Union and heads of Associations which interacts with the Principal and Deans at the end of the academic year to give their feedback on aspects of the functioning of the college. The Council meeting is an open house where the students voice their grievances and give suggestions for enhancing the quality of services and facility. The concerns of the students are taken up by the Management and addressed. Curriculum Evaluation and Enhancement Workshop is conducted to take feedback from all the stakeholders i.e. students, parents and alumni. Students as members of CEEW got an opportunity to give an objective feedback of their curriculum and suggestions to enhance the same. Class Representatives are the link between the faculty members and students. They keep the students updated about all events on campus and coordinate the class schedule with the faculty. Placement Cell has Student Coordinators who help the Placement Cell in dissemination of all placement information, conduct placement drives and organize career fairs. The Core Committee of E-Cell comprises of the students who undertake a training in E-Leadership and take a lead in promoting entrepreneurial activities on campus. Anti Ragging Committee and Anti Drug Committee consists of student members who represent the student community with respect to issues of ragging and drug usage. Two representatives of the Student Council are members of the IQAC and their views are solicited on all matters which have a bearing on teaching learning, evaluation, infrastructure and student activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

2391

5.4.3 – Alumni contribution during the year (in Rupees) :

1511749

5.4.4 – Meetings/activities organized by Alumni Association :

6 Meetings conducted 3 Chapters in Chennai, Mumbai and Thrissur were created
Mega Annual Meeting conducted were 85 Retired Teachers were felicitated

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The post autonomy period saw an exponential rise in the number of programs offered, student and faculty strength. This growth led the Management to plan for a restructuring of the organizational structure with emphasis on decentralization and participative management as that would ease the administrative pressure on the Principal, aid quicker decision making and instill a sense of belonging among the faculty. This led to the creation of the post of Vice Principal in 2017, the second in the hierarchy of the organizational structure. ? Vice Principal assists the Principal in smooth functioning of the institution by helping in all administrative matters. ? All the decisions of Principal are implemented by the Vice Principal. ? In the absence of the Principal, the VP is responsible for the entire academic and student related matters in campus. ? VP interacts with the student community and other stakeholders as and when needed. ? In consultation with the Principal, the Vice Principal draws up the schedule for the admission process. She coordinates the admission process along with the Academic Deans under the guidance of the Principal. ? The Vice Principal interacts with the mentors of classes regularly, counsels them and allots responsibilities as per the direction of the Principal. ? Vice Principal is responsible for the sanction of leave for the teaching staff. ? Controller of Examination must work under the guidance of the Vice Principal. The examination schedule, rules and regulations and smooth conduct of exams are overseen by the VP. ? The Student Union and Student Welfare Officers are expected to function under the guidance of the Vice Principal. The various intercollegiate activities and college events are planned by the Welfare Team in consultation with the VP.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	? Mount Carmel College admission committee ensures that admission process is open, transparent and widely publicized. Admissions to UG Programmes are based on walk in interviews, and PG Programmes on merit ? College organizes orientation programmes for freshers and parents. ? The differential requirements of student population are analyzed soon after admission and academic records maintained. ? The class mentor maintains student profile and monitors academic growth. ? Strategies are adopted to address the special needs of students belonging to different categories. ? There is a provision for the services of counselors for personal and psycho-socio guidance.

Industry Interaction / Collaboration

? Industry Interaction / Collaboration

? Introduce programs in collaboration with the Industry. The market tuned programs would bring in industry expertise in terms of structuring the curriculum, draw specialists as teaching resource, and provide internship and placement opportunity to the students. This led to a series of consultation with industry and experts which led to incorporation of the skill component into curriculum and projects.

The following are the successfully implemented industry oriented programs:

? Business Process Services is a sunrise industry with immense market potential. While things are rosy on the demand side, on the supply side job readiness remains a concern. This motivated India's IT giant TCS to structure a B.Com - Business Process Service program which is an integrated degree course where the contents of the BPS industry is incorporated in the curriculum. MCC was one of the first colleges in India to offer the program in collaboration with TCS in 2015. TCS apart from sharing the curriculum also trained the in-house faculty, and industry resource persons were involved in delivering some of courses, guest talks and placement offers. Over 250 students have benefitted from the program.

? In 2016, B.Com- International Accounting and Finance fully integrated with ACCA (Association of Chartered Certified Accountants) Curriculum and accredited by ACCA was introduced. The program entails a student completing the entire ACCA Qualification alongside their B.Com-IAF from Mount Carmel College. The student needs to attend few external examinations across 3 years of her B.Com Program to get ACCA Qualification. The program with an intake of 80 students per batch has benefited the students with an internationally recognized ACCA certification and practical experience the program offers.

? Public Policy, an emerging discipline is a social science engineering program in the practical world of policy making. This prompted the college to tie up with Takshashila, a policy think tank to launch MA Public Policy program in 2016. Takshashila collaborated with the Department of

Economics in structuring the curriculum of the program, delivering the program and giving the students a practical exposure into the policy making world .
? Vocational degree program sponsored by UGC gave college an opportunity to structure skill based market driven programs. B.Voc- Analytics and B.Voc - Hospitality Tourism were launched in 2014 with industry support. Professionals from the industry helped in framing the curriculum and focus was on strengthening the skill levels of the students and making them employable

Human Resource Management

The organizational structure of the institution is decentralized with effective checks and balance mechanism.
? The management and administration of Mount Carmel College, Autonomous is vested in the hands of the Governing Body of Mount Carmel Educational Society. ? The Academic Council is solely responsible for all academic matters, such as, framing of academic policy, approval of courses, regulations, syllabi etc. ? The Finance Committee is responsible for the financial administration of the institution. ? The Board of Studies is responsible for the curriculum formulation ? The Board of Examiners shall perform the functions relating to the conduct of the examinations and shall perform such other functions as may be assigned to it by the Academic Council ? Principal, a nominee of the management is the Academic Director and executive authority of the college. As head of the institution the Principal must guide the day to day functioning of the college and also chalk out the strategies towards the wellbeing and growth of the institution. ? Vice Principal is nominated by the Governing Body and assists the Principal in all administrative matters of the institution. ? Academic Deans are responsible for leading the College to promote excellence in teaching, research, and service in a collegial environment and work in association with all the departments with respect to all academic matters. ? Controller of Examination along with the Deputy Controller of Examination are solely responsible for operations and administrative activities related to examinations. ? Internal Quality

Assurance Cell is the main body that coordinates all activities on campus and takes initiatives to strengthen the quality parameters in all the areas of the institution's functions. ? Heads of department are academic leaders in their disciplines and must work with the Principal and Deans towards realization of the vision and mission of the college. ? The Staff members are the backbone of the institution and they are expected to work towards the vision and mission of the institution by duly discharging their duties. There are several committees operating for the smooth functioning of the institution: ? Internal Quality Assurance Cell ? Academic Audit Committee ? Research Journal Committee ? DSIR-MCC Committee ? Planning Evaluation Committee ? DST-FIST Implementation Committee ? Equal Opportunity Cell ? Attendance Committee ? Grievance Appeal Committee for Staff ? Grievance Appeal Committee for Students ? Committee against Sexual Harassment ? Anti Drug Committee ? Anti Ragging Cell ? Cyber Bullying Redressal Committee ? Placement Cell ? Publicity and Information Management Committee ? ICT and Networking Committee ? Student Welfare Team ? Magazine Committee ? Calendar Committee ? Library Committee ? Discipline Committee ? Admission Committee ? Archive Committee

Library, ICT and Physical Infrastructure / Instrumentation

The college is situated on a 9.25 acre campus in Bengaluru City and another 8.5 acres is earmarked for future expansion. At the end of each academic year the institution conducts need assessment with regard to replacement/ up-gradation/addition of infrastructure. Based on the new courses to be introduced and student enrolment, the management plans and makes available the necessary infrastructure facilities and learning resources. ? Administrative Block, Antoinette Block, Diamond Jubilee Block, Golden Jubilee Block, LSCB Block, MCA Block, Mother of Carmel Block, Old Block, Student Hostel and MCIM Block. ? 113 classrooms with ICT facility, 86 Laboratories, 44 Faculty Rooms, Deans' Room, 04 Seminar Halls, 04 Audio Visual Rooms, CEE Facility, 02 Research Centres, Magazine Room, Placement Cell and Alumni Centre, 173

Rest Rooms. ? Student union room lounge, Counselling room and Convalescence room ? State- of-the- art Diamond Jubilee Auditorium - 1500 seating capacity ? Diamond Jubilee Basement Auditorium - 1000 seating capacity ? Golden Jubilee Auditorium - 250 seating capacity ? Golden Jubilee Conference and Cultural Centre - 250 seating capacity ? Video Conference hall ? Power backup - 11 Generators with capacity of 287.5 KVA. ? 100 KVA Solar Plant Unit ? Centralized R.O drinking water facility ? Central canteen and food courts ? In-house Bank and ATM facility ? CCTV (Surveillance) - 172 Cameras ? 24/7 Campus Security ? Data Maintenance hub and Server room ? 901 Computers ? Well equipped sports infrastructure- a Sports stadium with pavilion and cinder athletic track, Basketball court, Volleyball court, Throw ball court and indoor facilities gymnasium, Table Tennis and Billiards tables. ? State of the art Knowledge and Information Centre with open access to 1, 23,181 Books, 118 National and 49 International Journals along with E-Resources. The library is fully computerized with RFID Technology, Smart Card Proximity, Drop box and KIOSK system ? Wi-Fi enabled campus and networked through high speed- 100 MPBS- bandwidth ? 19 full-fledged Computer centres and laboratories. ? ERP System (Knowledge Pro) deployed to integrate all the functional areas of the institution. ? New infrastructure projects-Carmel Archives, Canteen facility and modern Hostel facility.

Research and Development

Mount Carmel College has an unparalleled reputation for interdisciplinary collaborations and knowledge sharing. In keeping with the objective of promoting interdisciplinary research, the Management has been funding a number of inter-departmental projects and guides faculty to apply for major and minor interdisciplinary research projects. ? Centre for Scientific Research Advanced Learning with a well equipped lab ? Research Committee comprising of members from within and also external experts. ? Well stated research policy with the prime objective of building research culture ? Departments of Biotechnology, Botany, Commerce,

Electronics, Life Science, Food Science and Nutrition, Human Development and Economics are recognized as Research Centers by Bangalore University/Bengaluru Central University ? 'Carmelight'- (National Level Research Journal) Platform for publishing research papers. The committee is working on upgrading the journal to international level.? Active participation and involvement in research by faculty in the form of paper publication and presentation ? Recognition and incentives for scholars, researchers and for those publishing books and papers. ? Management funded short term projects. ? College has been awarded funds under DST - FIST Level 0 and is also recognized as Scientific Industrial Research Organization (SIRO) by Department of Scientific and Industrial Research (DSIR) Government of India. ? Research facilities extended to other institutions / industry ? Research Centre has taken initiative to build awareness about Intellectual Property Rights by conducting regular workshop for students and staff in association with National Law School of India University, Bengaluru ? Faculty members are a part of Editorial Boards of National and International Journals and organization committees of International Conferences, recognized by reputed organizations / societies. ? College has an active E-Cell (Entrepreneur Cell) which works in collaboration with NEN (National Entrepreneurship Network). ? To nurture start ups "inqbate", an incubation cell has been established Social outreach programmes in collaboration with NGOs and Government Agencies to highlight issues like literacy, health and hygiene and women's rights. ? Innovation Cell has been established on campus to nurture young creative talents ? The Research Centre proposes to focus on building industry collaborations for research

Examination and Evaluation

? A new well equipped three storey examination centre established for UG and PG- strong rooms, controllers room, custodian room and valuation rooms. ? Semester System and CBCS has given scope for continuous internal assessments. ? Major examination

reforms were introduced ? The examination Centre has adopted sound mechanisms for effective conduct of examination process. ? Results are officially released on college website within 30 days of the exam. ? Annual Examination Performance Committee studies student performance at the end of every semester and makes necessary recommendations

Teaching and Learning

? College meticulously plans the teaching, learning and evaluation schedule. At the end of each academic year, the management holds consultations with the faculty and the examination section to plan the college calendar for the subsequent year. ? The academic calendar and hand-book is made available at the beginning of the academic year. ? IQAC conducts academic audit annually to assess the quality of the departments. The effectiveness is further ensured through cross verification by the head of the institution. ? Student centered methods are an integral part of the classroom pedagogy ? A paradigm shift in teaching - blend of lecture method and ICT based teaching. ? The college has 264 well qualified faculty including 94 Ph.Ds. ? Annual Faculty Orientation programme ? Regular Faculty development programs organized by the management ? Management encourages faculty to upgrade qualifications, attend refresher courses and enrich their research profiles. ? Structured online faculty appraisal system

Curriculum Development

Empowering through Education" is the primary goal of the institution and this is reflected in the curriculum design. The curriculum and academic programs are structured to ensure the role of education as a catalyst of change and progress. The institution has revamped its curriculum and taken the initiative to introduce innovative programs keeping with the national goals of "Skill India" and "Start up India". The main features of the curriculum at MCC are as follows: ? Need assessment is undertaken prior to introduction of new programs. Board of Studies with representation by all stakeholders are the main source on inputs in deliberating and introducing changes in curriculum and academic

programs. ? Keeping pace with the changing times and needs of the evolving economy, and to ensure that students are trained to meet market demands, the college has focussed on introducing and developing relevant academic programmes. In the last five years the following programmes have been introduced - MSc in Biochemistry Psychology, MA in Public Policy and English, B.Com - Professional, Business Process Service and International Accounting Finance, Honours BA in Physical Education, Psychology, Travel Tourism, B.Voc programmes - Analytics and Hospitality Tourism, BCA (Bachelor of Computer Applications) and BA Honours- Communication Studies

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Campus Technology, Mr.Suman Nandy suman@campus.technology year of implementation is 2016
Administration	IOLITE TECHNOLOGIES (P) LTD, No. 13 , 1st Cross , RRMR Extension , Bangalore- 560097 . Contact Person - Mr. Saji P.A # 9945262897 year of implementation is 2014
Finance and Accounts	Relyon Softech Limited , www.saraltaxoffice.com, email- support@relyonsoft.com, landline: 080-23002100 year of implementation is 2009
Student Admission and Support	IOLITE TECHNOLOGIES (P) LTD, No. 13 , 1st Cross , RRMR Extension , Bangalore- 560097 . Contact Person - Mr. Saji P.A -# 9945262897 year of implementation is 2014

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Ms. Lalitha	4th International Conference on Recent Research and Innovations in Social Science, Humanities	Conference	5000

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Details attached	Details attached	06/07/2018	23/05/2019	300	150

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Details attached	300	01/06/2018	31/05/2019	1

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
51	51	2	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Financial Assistance for participation in Conferences and Seminars ? Incentives for publications in national and international journals ? Sabbatical leave for pursuing PhD ? Felicitation of faculty with cash prize on teacher's day for research publications ? Felicitation of faculty with cash prize and certificates on completion of higher studies during the retirement party ? Felicitation of staff who have won awards and display of their achievements on the</p>	<p>Statutory ESI medical insurance for non teaching staff ? Group Medical Insurance for non teaching staff ? Gratuity coverage ? EFP coverage for all management paid teaching and non teaching staff ? Financial Assistance during emergency- personal health, and family functions for non teaching staff Fee concession for children of non teaching and teaching staff studying in the college ? Partial Fee payment for children of non teaching staff in other educational institutions ? Management</p>	<p>College provides scholarships for deserving students under various categories. All students are covered under Group Medical Insurance and Accidental benefits. Differently abled students are provided with a user friendly campus, fee waiver and concession. Student Academic Council, Placement cell and Student Union are well established. NSS/NCC and other co-curricular activities nurtures student leadership and social consciousness. Placement Cell creates a platform for more than</p>

digital boards ? Annual faculty development programs ? Increments to faculty on completion of NET/SLET/PhD

staff is given regular increment and the pay is revised periodically. ? Interest free loan given for the non teaching faculty particularly for house construction. ? Compassionate appointment of the dependent of a deceased non teaching faculty ?

150 companies for recruitment on campus. It coordinates CRT and facilitates internship and career counselling. Proactive Student Grievance Committee. Strict policy against Anti Ragging Anti- Sexual Harassment Cell Dynamic Sports Culture E -Cell fosters spirit of entrepreneurship and promotes self employment. Over 50 Associations and Clubs are in operation Over 25 departmental and association fests are organised on campus

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Mount Carmel Educational Society has a well established mechanism to monitor effective and efficient use of financial resources. A Finance Committee is constituted as per the UGC norms and this committee prepares the budget and monitors the disbursement of funds. Departments are required to submit their annual requirements to the Finance Officer which are duly sanctioned on approval from the Finance Committee and Principal .The UGC grants are disbursed by the Coordinator for UGC in consultation with the Finance Officer and the Principal. To ensure transparency, fee collection has been streamlined and made completely online and only cheque payments are made. Internal Audit- Certified Chartered Accountant- Simon Rodriguez Associates conduct the Internal Audit on a half yearly basis. The audit is conducted in accordance with auditing standards generally accepted in India. The audit includes the following: ? Study of the trust deed or regulations. ? Examining the previous financial statements. ? Evaluation of internal control system. ? Examining the minutes of the meeting and resolution. ? Verification of students fee register. ? Authorization for fee concessions. ? Verification of cash book with respect to counterfoils of receipts and payments. ? Examination of capital fund regarding admission fees. ? Verification free studentship and concessions . ? Confirmation of fines for late payment or absence. ? Checking hostel dues recovery. ? Verification of rental income or expenses. ? Examining the bank pass book of different nature. ? Verification of investment registers and also asks about any interest and dividend from investment if any. ? Verification grants from any local bodies or Government with reference to memo or sanction letter. ? Reporting of any arrears. Vouch counterfoils of receipts taken from donors. Confirmation of any deposits and caution money and its treatment. ? Examination of expenses for library books and sports equipments. ? Checking of acknowledgement letter if any with regards to scholarship. ? Examination of payments with respect to prizes if any. ? Examining the salary register. Verify the Provident Fund Register. ? Checking annual report with accurate supporting documents. ? Vouching payment for electricity and water bill. ? Examination of payment for hostel maintenance and any other miscellaneous expenses. ? Inspection of facilities given to students under any schemes associated with Government. ? Verification of Fixed Assets Register. ? Verification of ownership and existence of Fixed Assets. ? Confirmation of statutory compliance i.e. P.F., Income Tax etc. ? Verification of separate statements of accounts

for different funds. ? Checking of Salary payable along with deductions if any.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Names attached	2631848	sponsorship
View File		

6.4.3 – Total corpus fund generated

6170000.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Expert committee constituted by Principal
Administrative	No		Yes	Expert committee constituted by principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Contribution to Kerala Flood Relief Camp Contribution to Coorg Flood Relief Camp Conducting Food Fests
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6.5.3 – Development programmes for support staff (at least three)

Yoga Training Health Awareness Eye Checking Personal Effectiveness Training

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Complete Automation of Examination Centralization of Continuous Internal Assessment Examinations Online Faculty evaluation is done and the consolidated report is presented to Principal and Management. Online voting for Student Union elections Creation of Centre for Learning Development Transformation Centre for Innovation, Incubation Entrepreneurship
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	
d)NBA or any other quality audit	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Streetplay: Nuances of our Violence induced Society	25/07/2018	25/07/2018	50	50
Streetplay: Abhivyakti	02/09/2018	02/09/2018	50	60
A Rally: Homemaker – An Unorganised Profession?	11/09/2018	11/09/2018	70	60
Streetplay: Unseen Truth	23/02/2019	23/02/2019	50	60
Panel Discussion: Big and Small Human Rights for all	22/02/2019	22/02/2019	0	177
Symposium on Myth and Realities of Gender	05/12/2018	05/12/2018	500	600
Cervical cancer	06/09/2018	06/09/2019	300	0
Nutritional requirement during breast feeding	08/11/2019	08/11/2019	150	0
Status of women in science and technology	11/10/2019	11/10/2019	120	30
Know about minority schemes	20/12/2019	20/12/2019	240	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Total Annual Power Requirement is 18000 units. Power requirement met by renewable energy/solar energy is 400KW

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	7
Provision for lift	Yes	6
Ramp/Rails	Yes	2

Braille Software/facilities	Yes	1
Rest Rooms	Yes	13
Scribes for examination	Yes	1
Special skill development for differently abled students	Yes	13

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	27	27	01/12/2018	1	Details attached	Details attached	2300
View File							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
staff manual	01/05/2018	The Staff Manual contains vision and mission of the institution. Provides information on organisational structure, roles and responsibilities, service rules and duties of teaching staff
Student handbook	01/06/2018	The handbook for students provides information on vision, mission and history of our institution, academics, examination, student welfare and student's code of conduct.
Academic calendar	01/05/2018	The academic calendar is printed every year and contains the information on all scheduled activities to be conducted along with the date. It also provides information on courses, combinations, college governing body, faculty, committees, associations, student facilities, scholarship etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Details attached	01/06/2018	31/05/2019	600
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. **Transport Facility:** Faculty and students have been sensitized to the need to opt for public transport for the larger good of the community. Over 80 of student community and 40 of staff use public transport facility like BMTTC, Metro. Few of the staff members use bicycle on a regular basis for commuting to work. Car pooling and Van facility are also used by faculty members for daily commute. 2. **Plastic Free Campus:** College has a strict policy of ban on use of plastic on campus, Cafeterias on campus use only steel plates and glasses, For various events on campus only cloth and jute bags are used, For seminars only jute folders are used, NGOs are hosted regularly on campus to conduct sale of eco-friendly products 3. **Paperless Office:** Digital display for notices, Communication through sms, whatsapp, emails, bimba (phone app), Automation of office administration and examination section, Computer based examination, E-Assignments 4. **Green landscaping with trees and plants:** Green campus with well-designed garden space and trees, Vatika - the Botany department maintains a thematic garden with medicinal, ornamental, herbal, aquatic, endemic, morphological and curious plants, Herbal treatment for old trees has been undertaken with the objective of increasing their lifespan by the department of Botany 5. **Energy Conservation:** Action taken to reduce energy consumption, especially of fossil fuels, Ensure all electronic and electrical equipment such as computers are switched off when not in use, Of total annual power requirement of 18000 units, 400KW is met by using solar energy

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Kannadotsava: Mount Carmel College since its inception in 1948 has worked to the cause of promoting the best of Indian culture. The college conducts various activities to build awareness and a sense of pride among the student community about the cultural identity of our nation and society. Being located in the capital of Karnataka, MCC strongly believes in promoting awareness about the local language, art and culture. This motivated the Department of Kannada to launch Kannadotsava - an annual event to mark Karnataka Rajyotsava and celebrate the rich heritage and culture of the State. Kannadotsava is hosted in the month of December and involves all students of the Kannada department. The students are trained in a local art form like Dollu Kunitha, Yakshagana and Kamsale by trained professionals for weeks. On the day of the celebration the students put up the performance which is highly appreciated for its vigor, intricacy and coordination. The colourful energetic performance of the students has enthralled the students and faculty and helped in building the awareness about rich regional culture. The day is also marked by performance of a play which is drawn from classic Kannada literature. Regional languages in India have been challenged with the advent of English and waves of globalization. In a college like MCC which is multilingual and draws students from all parts of India, Kannadotsava has left its mark by making even the non- Kannada community get a glimpse of the traditional art forms - music and dance and richness of the Kannada literature, a language that has won the highest Jnanapith awards. The commitment of the department and management has made this a much awaited annual event which makes the campus come alive to the beats of the drums which echo the sentiment of pride in our State language. The Green Initiative Mount

Carmel College is committed to building and sustaining a green environment on campus and has undertaken several green practices on campus. The college campus has green landscape with trees and plants. 'Vatika'- a thematic garden with medicinal ornamental, herbal, aquatic, endemic, morphological and curious plants is maintained by Botany department. A well designed rain water harvesting system has been developed and has well-laid-out pipes throughout the campus. Wastewater treatment plant is used to convert wastewater into an effluent that can be returned to the water cycle with minimum impact on the environment or directly reused. The college has also invested in the Organic Waste Converter that uses special microorganisms that breaks down and decomposes all kinds of organic waste into compost. Faculty and students have been sensitized to the need to opt for public transport for the larger good of the community. The usage of digital display for notices, communication through SMS, WhatsApp, emails, computer-based examination, e-assignments have reduced the usage of paper. MCC has a strict policy of ban on use of plastic on campus, cafeterias on campus use only steel plates and glasses, cloth and jute bags are used for events conducted at college. Chemistry, Biochemistry and Environmental Science practical labs have taken measures to ensure that all the chemicals are diluted before discarding in the sink. The college is committed to 'Reduction of Carbon Footprint' and all the initiatives undertaken aim at achieving the 3R principle - Reduce waste at source, Recycle waste into compost and Reuse of compost for plants, garden and farming. MCC ranked 2nd All-India and 1st in Karnataka in the Swacchta Campus ranking by Ministry of Human Resource Development, Govt of India.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://mccblr.edu.in/igac/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness: Mount Carmel College which began its journey in 1948 with the mission of Empowering through Education believes that Education is life changing experience which acts as a catalyst of change in a society. Education at MCC is not only value-based but it aims to reach out to the marginalized and deprived as the institutions vision and mission aims at building a just, equitable society where women find their own voice. Resonating with this commitment of MCC, the management has reached out to the marginalized segment of the society by making quality education affordable and accessible. MCC has initiated the following measures to reach out to the first generation learners and ensuring that their journey on campus is smooth: 1. Special counseling is offered to student coming from deprived backgrounds during admission process. 2. Based on need and merit, the amount of financial aid needed is assessed and the Finance Officer allocates scholarships. 3. Students coming from socially and economically challenged backgrounds are offered assistance in kind, in the forms of books and clothes. 4. Mid-day meal scheme is operational in the college canteen which caters to the need of around 250 students. 5. Personal counseling is offered to these students to enable them to overcome their inhibitions. 6. Professional counseling to build the communications skills, computer knowledge and financial literacy is undertaken by the faculty. 7. First generation learners are assigned a fast learner - a student guide who aids them in studies and projects. 8. To build their confidence and a sense of pride the students under Earn while you Learn are assigned part time jobs like Library assistant and data entry 9. Data bank of the students coming from the marginalized sections are created and shared with the Placement Cell, which conducts special training for enhancing their

confidence and skill sets. 10. Students who have successfully completed their degrees have sometimes been internally recruited for teaching and non-teaching jobs. 11. The college also is sensitive to the needs of the support staff children. If the child is studying in college fee exemptions are offered and if in other institutions the college provides fee allowance to the staff. 12. Medical Insurance in the case of Accidents is provided to all the students. MCC in its 72 years of journey has empowered thousands of women to become a change agent in their family, society and nation. The journey, inspired by the life and work of our Founder Mother Teresa of St. Rose of Lima, has reached to all sections of the society. Its perception of being an elite institution is far from the ground reality where as MCC has impacted the students coming from the marginalized section the most. We have ensured quality education is accessible, build women of confidence and opened up opportunities which have contributed to their social and economic upliftment in keeping with the vision and mission of Mount Carmel College.

Provide the weblink of the institution

<https://mccblr.edu.in/>

8.Future Plans of Actions for Next Academic Year

Streamlining the process of documentation and collection of data for IQAC
Enhancement of Research grants and incentives for publication Increasing the number of institutional Scholarship and Streamlining the process in more effective ways Enhancement of Rain water harvesting capacity Building of State of art Canteen To increase the number of talks on IPR Revamping of Innovation, Incubation and Entrepreneurship cell